

Consent Form

All Forms Of Media And Communications

1. Student details (compulsory)

Student's name

Date of Birth

School year

Date of photographic/video/audio/communication recording

Reference

2. Photographic/video/audio/communication release

I authorise Catholic Education Office, Sydney to take and use any photographs, video or sound recording of me/the student and any reproductions or adaptations of my/the students likeness ('the material'), either in full or part, in conjunction with any wording or drawings, in any Catholic Education Office, Sydney publication, production and presentation.

I acknowledge that I have/the student has no rights in the material nor in any Catholic Education Office, Sydney publication, production presentation which includes the material.

3. Media access

I authorise Catholic Education Office, Sydney in consultation with me/my parent or care provider, to grant media access via a media representative to me/my child and I acknowledge that:

- Catholic Education Office, Sydney has the right to refuse media access where it would, in the opinion of the principal, interfere with the student's well being, or interfere with the operation of the school;
- Access to Catholic Education Office, Sydney staff and use of Catholic Education Office, Sydney facilities will be entirely at the discretion of Catholic Education Office, Sydney; and
- Representatives of Catholic Education Office, Sydney, will manage media access, where possible.

4. Authorisation

I authorise Catholic Education Office, Sydney to take actions indicated above.

Signature of student (where appropriate)

Full name of student

Signature of students parent or guardian

Full name of student's parent or guardian

Address

Telephone (Home)

Work

Mobile

Facsimile



5. Information for the student and parent/guardian

What is this consent form for?

The consent form, when completed and signed by the student and, the student's parent or guardian, will authorise Catholic Education Office, Sydney to use any photograph, video footage or sound recording of the student in Catholic Education Office, Sydney publications, productions, presentations or media. This includes electronic media such as the internet.

Who should sign the consent form?

The student (where appropriate) and/or the student's parent/guardian or carer.

While Catholic education Office, Sydney will make all reasonable efforts to ensure that only appropriately authorised persons complete the consent form and sign the authorisation in section 4, Catholic Education Office, Sydney will not be responsible for circumstances in which it is misled as to the identity and authority of the person.

What happens to the consent form once it is filled out and signed?

The consent form will be placed on the student's file or record and retained by Catholic Education office, Sydney school where the student is currently enrolled. If requested, a photocopy of the form will be made available to the student and/or the student's parent or guardian.

Should you require any further information, please contact

Ted Myers
Head of Communications Unit
Catholic Education Office, Sydney
38 Renwick Street (PO Box 217)
Leichhardt, NSW 2040

Phone (02) 9568 8224
Fax (02) 9568 8422
Mob 0417 460 787
Email ted.myers@ceo.syd.catholic.edu.au

